XIAMEN UNIVERSITY MALAYSIA
厦門大學馬來西亞分校

POSTGRADUATE PROGRAMME APPLICATION FORM

Please complete all fields in **BLOCK LETTERS** and tick (√) at appropriate boxes.

1. Programme Details

Intake _____ Year _____

Programme name _____

Mode of study ☐ Full-time ☐ Part-time*

*Applicable for Malaysian Students only

2. Personal Details

Full name
(as per NRIC/Passport) _____

Chinese name (if any) _____ NRIC/Passport no. _____

Place of birth (state) _____ Gender ☐ Male ☐ Female Marital status ☐ Single ☐ Married

Date of birth D D M M Y Y Y Y Tax Identification Number (TIN)
(For Malaysian Only)

Race _____ Religion _____

Nationality _____ Country of permanent residence _____

3. Contact Details

Correspondence address _____

Town _____ State _____ Postcode _____ Country _____

Telephone(H) _____ Mobile _____

Email address _____

Permanent address (*if different*) _____

Town _____ State _____ Postcode _____ Country _____

Telephone (H) _____ Mobile _____

Name of emergency contact _____

NRIC/Passport No./no. _____ Relationship _____

Telephone (H) _____ Mobile _____

4. Academic Qualification

Period of Study		Full-time / Part-time	Name of Institution / Country	Qualification Obtained	CGPA / Class	Language of Instruction
From	To					
Example						
02/2016	*01/2019*	*Full-time*	*Xiamen University Malaysia, Malaysia*	*Bachelor of Management in International Business*	*3.8/4.0 1st Class Honors*	*English*

Professional Qualification (if any)				
Year	Professional Body	Examination / Exemption	Stage / Level	Language of Instruction

5. Language Proficiency

Type of Test	Score/Band	Date Obtained
English Language Qualification		
		[M][M][Y][Y][Y][Y]
Chinese Language Qualification		
		[M][M][Y][Y][Y][Y]

6. Working Experience (3 most recent)

From	To	Name of Employer	Position	Nature of Work

7. Others

Do you have any physical disability or illness? ☐ Yes ☐ No

If "yes", please specify the nature of condition(s) and enclose a copy of the medical report.

8. Checklist

Please ensure your application is complete and includes all the following documents:
(*Note: Official English translations must be provided for any documents not originally issued in English*)

	(Malaysian Applicant)	(International Applicant)
A copy of NRIC (*Malaysian applicant only*)	☐	
A copy of MyTax showing the applicant's name and Tax Identification Number (TIN)(*Malaysian applicant only*)	☐	
A copy of Passport (All pages include cover & empty pages)*(International applicant only)* (*Please make sure that passport validation is at least 18 months from the expected intake date)*		☐
Passport-sized colour photographs with WHITE background (3.5cm x 5cm)	☐	☐
Certified true copies of academic transcripts and their corresponding legends (explanations of the marking system) from all previous studies	☐	☐
A certified true copy of Graduation Certificate or Letter of Completion	☐	☐
A certified true copy of membership of professional bodies (if applicable)	☐	☐
A certified true copy of English Language Proficiency Test result (if any)	☐	☐
Proof of employment (if applicable)	☐	☐
EMGS Health Declaration Form (*International applicant only*)		☐
Proof of payment of the non-refundable application and registration fees	☐	☐
Others (research proposal, 2 referrals letter etc.)	☐	☐

9. Declaration by Applicant

I have read and fully understood all the terms and conditions governing admission for this application. I hereby declare that all the information provided in this application and its attachments or supporting documents are true, correct and complete in all respect and no information has been willfully or intentionally misrepresented, withheld or concealed. I acknowledge and agree that Xiamen University Malaysia (XMUM) reserves the right to vary or reserve any decision regarding admission and enrolment made on the basis of incorrect, incomplete or fraudulent information. I have read and understood the Personal Data Protection Notice of XMUM accessible via www.xmu.edu.my and I hereby agree and consent to the use, processing and transfer of my personal data by XMUM, in accordance with the terms of the said Notice.

Applicant's Signature _____ Date DD/MM/YYYY

Account Name : XMU JIAGENG EDUCATION DEVELOPMENT SDN. BHD.
Bank : Public Bank Berhad
Account No. : 319-724-8410
Branch : KL City Main Office
Swift code : PBBEMYKL

Please send the complete application form with all supporting documents and items stated as above to us via email, by hand or post to:

Admissions Office
Xiamen University Malaysia DULN009(B)
Jalan Sunsuria, Bandar Sunsuria,
43900 Sepang, Selangor Darul Ehsan, Malaysia

Tel : +603-8705 5186
+603 7610 2079
Email : admissions@xmu.edu.my
Website : www.xmu.edu.my

10. For Office Use

Counsellor : Date:		Agent:			
Details of degree					
Degree in related field	Yes / No	Classification of Honors		CGPA	
Years of working experience	years in related field		years Not in related field		
Applicant fulfills mininum entry requirement	Yes / No	Remark	☐ Required rigorous internal (technical) assessment		
Recommendation	☐ Clear-cut case ☐ Not clear-cut case				
Remarks					
Programme offered					
Offer made by		Date		Application No./no.	
Unconditional offer		Reject		Conditional offer	
Scholarship	% tuition fee waiver				

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